



CITY OF GRAND TERRACE

CITY COUNCIL

AGENDA • MARCH 12, 2019

Council Chambers

Regular Meeting

6:00 PM

Grand Terrace Civic Center • 22795 Barton Road

The City of Grand Terrace complies with the Americans with Disabilities Act of 1990. If you require special assistance to participate in this meeting, please call the City Clerk's office at (909) 824-6621 at least 48 hours prior to the meeting.

If you desire to address the City Council during the meeting, please complete a Request to Speak Form available at the entrance and present it to the City Clerk. Speakers will be called upon by the Mayor at the appropriate time.

Any documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection in the City Clerk's office at City Hall located at 22795 Barton Road during normal business hours. In addition, such documents will be posted on the City's website at www.grandterrace-ca.gov.

CALL TO ORDER

Convene City Council

Invocation

Pledge of Allegiance

Roll Call

Attendee Name	Present	Absent	Late	Arrived
Mayor Darcy McNaboe	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mayor Pro Tem Doug Wilson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Council Member Sylvia Robles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Council Member Bill Hussey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Council Member Jeff Allen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

A. SPECIAL PRESENTATIONS - NONE

B. CONSENT CALENDAR

The following Consent Calendar items are expected to be routine and noncontroversial. They will be acted upon by the City Council at one time without discussion. Any Council Member, Staff Member, or Citizen may request removal of an item from the Consent calendar for discussion.

1. Waive Full Reading of Ordinances on Agenda

DEPARTMENT: CITY CLERK

2. Approval of Minutes – Regular Meeting – 02/26/2019

DEPARTMENT: CITY CLERK

3. Attachment to Minutes - 02/26/2019

DEPARTMENT: CITY CLERK

4. Planning Commission, Historical & Cultural Activities Committee, and Parks & Recreation Advisory Committee Meeting Minutes

RECOMMENDATION:

Receive and file.

DEPARTMENT: CITY CLERK

5. Approval of Check Register No. 02282019 in the Amount of \$471,838.50

RECOMMENDATION:

Approve Check Register No. 02282019 in the amount \$471,838.50 as submitted, which includes the Check Register Account Index for Fiscal Year 2018-19.

DEPARTMENT: FINANCE

6. Quarterly Treasurer's Report as of December 31, 2018

RECOMMENDATION:

Receive and file the Treasurer's Report for the period ending December 31, 2018.

DEPARTMENT: FINANCE

7. Implementation of ScholarShare, the State's 529 College Investment Plan

RECOMMENDATION:

1. Approve the ScholarShare Program, the State's 529 College Investment Plan; and
2. Authorize the City Manager to Carry Out All Acts Necessary to Implement the Program.

DEPARTMENT: CITY MANAGER

8. An Ordinance Amending Chapter 4.44 (Parking Citation Fines) of Title 4 of the Grand Terrace Municipal Code to Implement a Parking Citation Payment Program in Accordance with Assembly Bill 503

RECOMMENDATION:

Read by Title Only, Waive Further Reading and Adopt **AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA AMENDING CHAPTER 4.44 (PARKING CITATION FINES) OF TITLE 4 (COMPREHENSIVE FEE SCHEDULES, FINES AND TAXES) OF THE GRAND TERRACE MUNICIPAL CODE TO IMPLEMENT A PARKING CITATION PAYMENT PROGRAM IN ACCORDANCE WITH ASSEMBLY BILL 503**

DEPARTMENT: PLANNING & DEVELOPMENT SERVICES

C. PUBLIC COMMENT

This is the opportunity for members of the public to comment on any items not appearing on the regular agenda. Because of restrictions contained in California Law, the City Council may not discuss or act on any item not on the agenda but may briefly respond to statements made or ask a question for clarification. The Mayor may also request a brief response from staff to questions raised during public comment or may request a matter be agendized for a future meeting.

D. CITY COUNCIL COMMUNICATIONS

Council Member Jeff Allen

Council Member Bill Hussey

Council Member Sylvia Robles

Mayor Pro Tem Doug Wilson

Mayor Darcy McNaboe

E. PUBLIC HEARINGS - NONE

F. UNFINISHED BUSINESS - NONE

G. NEW BUSINESS

9. Initiation of Proceedings to Annex Land Within Tract No. 18604 (Generally Described as Area of Van Buren Street, Tesoro Court, and Gage Canal) to the Landscape & Lighting Assessment District 89-1, Preliminary Approval of Engineer's Report, Declaration of Intent to Annex Said Territory, and Set a Public Hearing Therefore

RECOMMENDATION:

Adopt the following three resolutions:

1. **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA INITIATING PROCEEDINGS FOR THE ANNEXATION OF TERRITORY INTO THE CITY OF GRAND TERRACE LIGHTING AND LANDSCAPING ASSESSMENT DISTRICT NO. 89-1 PURSUANT TO THE LIGHTING AND LANDSCAPING ACT OF 1972, PURSUANT TO THE PROVISIONS OF PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE**
2. **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA PRELIMINARILY APPROVING THE ENGINEER'S REPORT FOR THE ANNEXATION OF TERRITORY WITHIN TRACT 18604 INTO THE CITY OF GRAND TERRACE LIGHTING AND LANDSCAPING ASSESSMENT DISTRICT NO. 89-1**
3. **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF GRAND TERRACE, CALIFORNIA DECLARING ITS INTENTION TO ANNEX TERRITORY WITHIN TRACT 18604 INTO THE CITY OF GRAND TERRACE LIGHTING AND LANDSCAPING ASSESSMENT DISTRICT NO. 89-1 PURSUANT TO THE LIGHTING AND LANDSCAPING ACT OF 1972, PURSUANT TO THE PROVISIONS OF PART 2 OF DIVISION 15 OF THE CALIFORNIA STREETS AND HIGHWAYS CODE A PUBLIC HEARING TO CONSIDER THIS PROPOSAL**

DEPARTMENT: PUBLIC WORKS

10. Assessing Additional City Services in Grand Terrace through Community Survey

RECOMMENDATION:

1. Provide direction to staff to hire a consultant to assess/request City services through an on-line community survey; and
2. Provide staff with topics/questions City Council would like to see in the community survey.

DEPARTMENT: CITY MANAGER

11. Apply and Approve Professional Services Agreement to Apply for the Hazard Mitigation Grant Program

RECOMMENDATION:

1. Authorize and direct City staff to apply for the Hazard Mitigation Grant Program (HMGP) from the California Office of Emergency Service for a Mt. Vernon Slope Stabilization Project;
2. Approve a Professional Services Agreement between the City of Grand Terrace and Evan Brooks Associates (EBA) for the Preparation of grant application and related documents for the HMGP, in an amount not to exceed \$16,660;
3. Authorize the City Manager to execute the EBA agreement subject to City Attorney final approval.
4. Adopt a Resolution Approving Expenditure of Bond Proceeds in the amount of \$20,000.00 and authorize the appropriation thereof.

DEPARTMENT: PUBLIC WORKS

12. Approve Professional Services Agreements Between the City of Grand Terrace and California Consulting LLC, Evan Brooks Associates, Albert A. Webb Associates, KTUA, and Blais & Associates, Respectively

RECOMMENDATION:

1. Approve Professional Services Agreements Between the City of Grand Terrace and California Consulting LLC, Evan Brooks Associates, Albert A. Webb Associates, KTUA, and Blais & Associates (each with 3 year terms and each with total not to exceed contract sums of \$40,000), subject to the City Manager's approval/negotiation and the City Attorney's approval as to form; and
2. Authorize the City Manager to Execute the Agreements, subject to the City Manager's approval/negotiation and the City Attorney's approval as to form.

DEPARTMENT: PLANNING & DEVELOPMENT SERVICES

H. REQUESTS FOR FUTURE AGENDA ITEMS BY CITY COUNCIL

Pursuant to City Council policy set forth in the 2030 Vision and 2014 -2020 Strategic Plan, if a City Council Member is interested in a task or project that will require more than one hour of staff time to complete, the item will be agendized to ask the City Council if time should be spent on preparing a report on the proposed item. In accordance with this policy, this is the opportunity for City Council Members to request that an item be placed on a future agenda and authorize staff to prepare an agenda report. To ensure compliance with the Brown Act, the request shall be submitted to the

City Manager at least one week in advance of the meeting so that the topic can be included on the agenda under this section. In order for any listed item to be placed on a future agenda, the City Council must act by formal motion (i.e., requires a motion and a second) to direct the City Manager to place the item on a future agenda. Pursuant to the requirements of the Brown Act, no other items may be considered other than those listed below.

1. Council to Review the Policy for Notification of Projects and Issues of Importance to Residents and Consider a Policy that is Beyond the "Minimum" that State Law Requires

Requested by: Mayor Darcy McNaboe

2. Parking Enforcement on DeBerry Street from Mount Vernon to Mirado

Request by: Council Member Bill Hussey

3. Work with the City of Colton to Prohibit Vehicles over 5 Tons Traveling on the Mount Vernon Slope

Requested by: Council Member Bill Hussey

I. CITY MANAGER COMMUNICATIONS

J. CLOSED SESSION - NONE

K. ADJOURN

The Next Regular City Council Meeting will be held on Tuesday, March 26, 2019 at 6:00 p.m. Any request to have an item placed on a future agenda must be made in writing and submitted to the City Clerk's office and the request will be processed in accordance with Council Procedures.